Supplier Enlistment Process under IDCOL (SIP) Projects

A 3 phase enlistment procedure must be followed by any entity willing to be enlisted under IDCOL SIP program as a supplier/EPC

**Phase 1:**
Will mainly focus on the company documents & experience in the relevant field. Documents to be submitted by enlisting company as follows:

1. Memorandum of Association of the Company/ Proprietorship
2. Trade license, TAX & VAT certificate of the company
3. Audited financial report for last 1 year / bank statement of a minimum of 5,000,000 BDT for at least 1 year.
4. Experience of the company/ technical personnel associated with the company in Solar PV/Pump/Power technologies.

**Phase 2:**
Upon successful scrutiny of the phase 1 documents, suppliers require to submit following official papers

1. Memorandum of Understanding/Agreement/Contract between the supplier & manufacturer.
2. Warranty documents from the manufacturer in favor of the supplier for major components i.e. pump controller & PV.
3. Technical catalogues of all equipment
4. Test report of controller, pump & PV modules from IDCOL accredited testing centers.
Phase 3:

1. Installation of a demo SIPS project with the tested equipment.
2. Demo project to undergo IDCOL performance test
3. Results of the Performance Test to be compared with manufacturer data

N. B: Installing a demo SIPS may be waived given that an applying entity fulfills following requirement:

1. The entity has previously installed same pump & controller package for which it has sought approval, under a government initiative;
2. A letter of appreciation must be issued from authorized personnel responsible for that specific government initiative;
3. Testing of same pump & controller is a must.