



## CAREER OPPORTUNITY

Infrastructure Development Company Limited (IDCOL), a public-private partnership organization, is the market leader in developing and financing private sector large, medium and small-scale infrastructure as well as renewable energy projects.

IDCOL solicits applications for the positions mentioned beside:

## Management Trainee (Finance & Accounts): 1 Post

### Qualifications

- BBA/MBA/M.Com. major in Accounting with minimum CGPA of 3;
- Familiarity with using accounting software;
- Strong written and oral communication and computer skills;
- Knowledge of IAS/IFRS, Companies Act & Financial Institutions Act is a plus.

### Duties and responsibilities

- Maintaining and updating books of accounts under the Company and its various donor funded Projects;
- Maintaining the Accounts Receivable ledger in ideal condition for all departments and affiliates;
- Preparing company accounts, budgets, bank reconciliation statements, etc;
- Dealing with corporate tax matters and ensuring timely submission of tax returns;
- Ensuring timely generation and submission of Financial Monitoring Reports;
- Coordinating with auditors/review missions in carrying out internal and external audits/reviews;
- Assisting in liaising with Bangladesh Bank, donors and other Government agencies.

**Age limit:** 30 years

### Remuneration:

Management Trainee : BDT 53,308 + Festival Bonus + LFA + Gratuity + other benefits as per company policy

Persons fulfilling the above criteria should go to the following link to apply:

**<http://idcol.org/home/vacancies>**

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**Application Deadline : 20 August 2017**

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Only short-listed candidates will be contacted. Any direct or indirect solicitation will result in disqualification of the candidature.