REQUEST FOR EXPRESSION OF INTEREST

for

Enlistment of Demand Aggregators (DAs) for Domestic Rooftop Solar (DRS) program

Infrastructure Development Company Limited (IDCOL)

UTC Building, Level 17, 8 Panthapath, Kawran Bazar, Dhaka 1215, Bangladesh

28 September 2026

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LIST OF ACRONYMS AND ABBREVIATIONS

Acronym	Description
AC	Alternating Current
API	Application Programming Interface
BDT	Bangladesh Taka
BESS	Battery Energy Storage System
BIFFL	Bangladesh Infrastructure Finance Fund Limited
BIN	Business Identification Number
BoQ	Bill of Quantities
BPDB	Bangladesh Power Development Board
BREB	Bangladesh Rural Electrification Board
BSTI	Bangladesh Standards and Testing Institution
CEO	Chief Executive Officer
CIB	Credit Information Bureau
CRM	Customer Relationship Management
CV	Curriculum Vitae
DA	Demand Aggregator
DB	Distribution Board
DC	Direct Current
DESCO	Dhaka Electric Supply Company Limited
DISCOM	Distribution Company (electricity distribution utility)
DPDC	Dhaka Power Distribution Company Limited
DRS	Domestic Rooftop Solar
DSCR	Debt Service Coverage Ratio
DSRA	Debt Service Reserve Account
DSS	Department of Social Services
DVC	Document Verification Code
ED	Executive Director
ERD	Economic Relations Division
ESSF	Environmental and Social Safeguards Framework

FDR	Fixed Deposit Receipt
FSV	Forced Sale Value
FY	Financial Year
GPS	Global Positioning System
ICAB	Institute of Chartered Accountants of Bangladesh
ICS	Improved Cook Stove
IDCOL	Infrastructure Development Company Limited
IEC	International Electrotechnical Commission
IEEE	Institute of Electrical and Electronics Engineers
IGPA	Irrevocable General Power of Attorney
IPS	Instant Power Supply (inverter with lead-acid battery back-up)
kWh	Kilowatt-hour
kWp	Kilowatt-peak
KYC	Know Your Customer
MB	Megabyte
MCB	Miniature Circuit Breaker
MD	Managing Director
MFI	Micro-Finance Institution
MIS	Management Information System
MoU	Memorandum of Understanding
MRA	Microcredit Regulatory Authority
MW	Megawatt
MWp	Megawatt-peak
NBFI	Non-Banking Financial Institution
NDC	Nationally Determined Contribution
NESCO	Northern Electricity Supply Company Limited
NGO	Non-Governmental Organization
NID	National Identification (number)
PaR30	Portfolio at Risk — instalments in arrears for 30 days or more
PaR90	Portfolio at Risk — instalments in arrears for 90 days or more
PBS	Palli Bidyut Samity (Rural Electricity Cooperative)

PKSF	Palli Karma-Sahayak Foundation
PV	Photovoltaic
REOI	Request for Expression of Interest
RJSC	Registrar of Joint Stock Companies and Firms
RLF	Revolving Loan Fund
RMS	Remote Monitoring System
ROE	Return on Equity
SHS	Solar Home System
SMS	Short Message Service
SP	Single Pole (circuit breaker)
SREDA	Sustainable and Renewable Energy Development Authority
TIN	Taxpayer Identification Number
TSC	Technical Standards Committee
VAT	Value Added Tax

1. SECTION ONE: REQUEST FOR EXPRESSION OF INTEREST

1. Infrastructure Development Company Limited (IDCOL) was established by the Government of Bangladesh in 1997 and was licensed by Bangladesh Bank as a non-banking financial institution (NBFI). IDCOL is widely regarded as the largest financier in Private Sector Infrastructure, Renewable Energy and Energy Efficiency projects/programs in Bangladesh. IDCOL has pioneered widespread dissemination of renewable energy (RE) technologies in the country through supporting installation of solar home systems (SHS), solar energy-based irrigation, rooftop solar system, large grid-tied solar project, solar mini-grid, domestic and commercial biogas plants, improved cookstove etc.

2. Under the DRS Program, IDCOL will recruit Demand Aggregators (DAs) that will market, sell for cash or on credit, install, finance, commission and service DRS systems and collect instalments for systems sold on credit at household or other beneficiary level, and to whom IDCOL will extend refinancing.

3. The Program targets the installation of **500 MWp** of domestic rooftop solar capacity **by 28 February 2027** across approximately 125,000 customer establishments. The long-term target of the DRS Program for the next couple of years will be set based on the results of the initial period.

4. The system capacity will be between 1 kWp to 80 kWp. However, the capacity may be increased as per the market demand.

5. This REOI relates to the business plans of prospective DAs and to the refinancing facility (loan) to be approved and extended by IDCOL to the DAs for the forthcoming one-year period ending on 31 October 2027. It is intended to refinance credit sale, installation and servicing of DRS systems for grid-connected households, shops, offices, businesses and industrial establishments.

6. Applicants are required to apply for the targeted districts of operation with an order of preference. Applicants must demonstrate an existing operational presence in the program area — a functioning branch/field office or authorized dealer office — and relevant prior experience. Multiple DAs may be enlisted for a district.

7. DA's performance will be assessed from time to time against installation achievement, technical quality, net-metering approval rates, portfolio quality, debt service timeliness, after-sales service, reporting integrity, and other parameters. Subject to satisfactory performance, DAs enlisted under this REOI shall continue in the Program without any further enlistment process and may have their mandate revised, subject to mutual agreement. IDCOL may, in addition, enlist further DAs through separate processes as per the requirement of the Program.

8. IDCOL now invites Expressions of Interest, through a competitive process, from Applicants that meet the eligibility criteria set out in Section 2 of this REOI.

9. All Applicants must submit the following:
   a) Application Form as outlined in Section 4 of this REOI;
   b) Business Plan, including all annexed items, as outlined in Section 5 of this REOI; and
   c) Documents as outlined in Section 6 of this REOI.

10. Details of the submission address, deadline and format are provided in the Data Sheet (Section 3).

11. Only enlisted organizations shall be contacted after evaluation. No debriefing will be provided to unsuccessful Applicants.

12. The Application Form and Business Plan must be submitted on or before **12 October 2026 by 4:00 PM** Bangladesh Standard Time. No late submission shall be accepted.

13. One (1) original and one (1) copy of the Business Plan and Application Form must be submitted in printed form at the address given below within the deadline, while a soft copy is to be sent to the e-mail address given below (**file size must be within 40 MB**). Submission of either the electronic copy or the hard copy alone will not be considered complete.

14. IDCOL reserves the right to accept or reject any or all applications without assigning any reason whatsoever.

Sincerely,

Infrastructure Development Company Limited (IDCOL)
UTC Building, Level 17, 8 Panthapath, Kawran Bazar, Dhaka 1215
Phone: +880-2-222248786-91 | IPTSP Number: +880-9666-743265
E-mail: drs@idcol.org | Web: www.idcol.org

2. SECTION TWO: INFORMATION TO APPLICANTS

2.1. Introduction

Applicants are invited to submit an Application Form and a Business Plan for the assignment named in the Data Sheet. The Business Plan shall be considered as one of the factors in the enlistment process of Demand Aggregators (DAs) and in the allocation of refinancing, in addition to other factors including but not limited to credit analysis and capacity assessment carried out by IDCOL. Once enlisted, IDCOL will execute Loan Agreement, Accounts Agreement and other security documents with the enlisted organization(s), delineating the roles and responsibilities of each party, the lending terms and conditions of financing, the performance requirements and the grounds for termination.

Kindly note that (i) any cost associated with preparing the Application Form and Business Plan is not reimbursable; and (ii) IDCOL is not obligated to sign any agreement in relation to the Business Plans submitted.

2.2. Clarification and Amendment

Applicants may request clarification from IDCOL on any of the REOI documents on or before 6 October 2026. Requests for clarifications shall be submitted by email to drs@idcol.org. Responses to clarification requests will be sent by IDCOL to the sender by 8 October 2026.

Applicants may request an appointment at IDCOL's office to seek clarification on any matter relating to this REOI. Requests for an appointment shall be submitted by email to drs@idcol.org within the aforementioned deadline and no later than two (2) business days prior to the proposed date of the appointment.

Each request shall clearly specify the matter(s) on which clarification is sought. IDCOL may, at its sole discretion, confirm, reschedule, or decline any request for an appointment without assigning any reason therefor. Any clarification provided by IDCOL that materially affects the REOI shall be compiled and available at IDCOL office for collection as well as IDCOL website by 8 October 2026, without mentioning the source of query.

At any time before the submission of Business Plan, IDCOL may, for any reason, amend the REOI terms and conditions as well as the submission requirements, or at its discretion extend the deadline for submission. Any such amendment shall be published on IDCOL's website and shall be binding on all Applicants.

2.3. Miscellaneous

All submissions must be in the English language. If any supporting document is written in a language other than English, a certified copy of the translation must be provided in addition to the original document.

The Business Plan and any related information submitted by the Applicants shall be considered confidential and shall not be disclosed to any third party without the prior written consent of the Applicant, except as required by law or as necessary for IDCOL to review and evaluate the Business Plan. IDCOL shall take reasonable measures to protect the confidentiality of the Business Plan and related information and shall not use such information for any purpose other than the evaluation of the Business Plan.

Any effort by an Applicant to influence IDCOL in the evaluation of the Expression of Interest, or in the enlistment process, shall result in the outright rejection of the application of the Applicant concerned.

IDCOL reserves the absolute right, at its sole discretion, to accept or reject any or all Expressions of Interest submitted in response to this REOI, in whole or in part, and to annul the REOI process at any time prior to the award of contract, without thereby incurring any liability to the affected applicant(s) and without any obligation to inform the affected applicant(s) of the grounds for such action.

2.4. Enlistment Process

Evaluation will be carried out in two stages: Stage 1(a), screening against the eligibility criteria and shortlisting; and Stage 1(b), assessment of the capacity and feasibility of the Business Plan submitted by each shortlisted Applicant against the assessment criteria.

The outcome of the assessment will be a ranked order of Applicants eligible for enlistment as DAs.

The composition of Demand Aggregator Enlistment Committee (DEC) is illustrated below:

Sl.	Organization	Role
a)	Power Division	Chairperson
b)	Economic Relations Division (ERD)	Member
c)	NGO Affairs Bureau	Member
d)	SREDA	Member
e)	Department of Social Services (DSS)	Member
f)	PKSF	Member
g)	BIFFL	Member
h)	IDCOL	Member Secretary

2.4.1. Evaluation of applications from Private Entities

The number of points to be given under each of the evaluation criteria for applications from private entities is illustrated below:

Subject	Points
A. Track Record	**30**
i. Years of Business	
ii. Total Revenue	
iii. Years of experience with solar system installation	
iv. Total Capacity of Solar Installations evidenced under this REOI	
B. Financial Performance & Strength	**40**
i. Equity i.e. Net Assets (Net Assets= Total Assets-Total Liabilities)	
ii. Debt to equity ratio	
iii. Return on Equity (ROE)	
iv. Debt service coverage ratio	
C. Institutional Capacity	**20**
i. Audit report findings	
ii. Total Number of Employees	
iii. Total Number of Technicians and Engineers	
iv. Academic qualification of Chief Executive	
v. Experience of Chief Executive	
D. Familiarity in the Program Area, Linkage and Network	**10**
i. Number of Districts with field offices (Unit or branch office/dealer shops/sales office)	
ii. Experience with government / non-government institutions, Banks etc. (Number of organizations)	
iii. Membership and networking with professional bodies (Number of organizations)	
iv. Integrated community development activities (Number of activities)	
Total	**100**

2.4.2. Evaluation of applications from NGO/MFI

The number of points to be given under each of the evaluation criteria for applications from NGO/MFI is illustrated below:

Subject	Points
A. Track Record	**30**
i. Years of experience in conducting micro-finance programs	
ii. Total numbers of beneficiaries under micro-credit	
iii. Loan extended to beneficiaries under microcredit	
iv. Years of experience with solar system installation	
v. Total Capacity of Solar Installations evidenced under this REOI	
B. Financial Performance & Strength	**40**
i. Equity i.e. Net Assets (Net Assets= Total Assets-Total Liabilities)	
ii. Debt to equity ratio	
iii. Return on Assets	
iv. Capital Adequacy Ratio	
C. Institutional Capacity	**20**
i. Audit report findings	
ii. Total Number of Employees	
iii. Total Number of Technicians and Engineers	
iv. Academic qualification of Chief Executive	
v. Experience of Chief Executive	
D. Familiarity in the Program Area, Linkage and Network	**10**
i. Number of Districts with field offices (Unit or branch office/dealer shops/sales office)	
ii. Experience with government / non-government institutions, Banks etc. (Number of organizations)	
iii. Membership and networking with professional bodies (Number of organizations)	
iv. Integrated community development activities (Number of activities)	
Total	**100**

2.5. Eligibility Criteria for Applicants

1. Demand Aggregators (DAs) seeking enlistment under the DRS Program must evidence compliance with each of the following minimum eligibility criteria to the satisfaction of IDCOL, supported by the documents specified in this REOI, and must also submit an acceptable Business Plan for the district(s) applied for. Applications will first be screened against the minimum eligibility criteria and requirements; only shortlisted applications will proceed to Business Plan evaluation; Minimum eligibility criteria include the following :

   a. Operating in Bangladesh for the last 2 years, evidenced by the Trade License of the organization

   b. A lawful private entity registered with RJSC, or a lawful NGO/MFI registered with the appropriate registration authority and, in the case of an MFI, licensed by MRA

   c. Holding a valid trade license, TIN and BIN

   d. Minimum annual revenue of BDT 2 Crore

   e. Minimum equity of BDT 0.5 Crore

   f. Running profitably in at least 1 of the last 2 years

   g. Considering the better of last two years

      i. Minimum return on Equity (ROE) of 4% for Private Companies

      ii. Minimum return on Assets (ROA) of 1% for NGO/MFI

   h. Considering the last financial year

      i. Minimum Debt Service Coverage Ratio (DSCR) of 1.2 times for Private Companies

      ii. Minimum Capital Adequacy Ratio (CAR) of 5% for NGO/MFI

   i. Considering the last financial year, debt to Equity (Net Assets) ratio:

      i. Maximum 4 times for Private Companies

      ii. Maximum 9 times for NGO/MFI

   j. Cumulative installations of at least 0.5 MWp equivalent solar systems. The solar installation experience claimed must be evidenced in an acceptable template to IDCOL as stipulated in Section 6.

   k. The key thresholds are summarized below:

Particulars	Private Entities	NGO / MFI
Years of Operation	Minimum 2 years	Minimum 2 years
Annual Revenue	Minimum BDT 2 Crore	Minimum BDT 2 Crore
Equity	Minimum BDT 0.5 Crore	Minimum BDT 0.5 Crore

Particulars	Private Entities	NGO / MFI
Profitability	Profitable in at least 1 of last 2 years	Profitable in at least 1 of last 2 years
Return	ROE minimum 4%	ROA minimum 1%
Capital Adequacy / Debt Service	DSCR minimum 1.2x	CAR minimum 5%
Debt to Equity Ratio	Maximum 4x	Maximum 9x
Solar Installations	Minimum 0.5 MWp cumulative	Minimum 0.5 MWp cumulative

2. Must submit audited financial statements for the past two (2) financial years, the latter of which must cover a financial year ending on or after 30 June 2025, audited by a reputable external auditor enlisted with ICAB and bearing a DVC generated by ICAB. IDCOL will assess the Applicant's financial track record and financial strength primarily from these statements.
3. The applicant organization must hold unclassified CIB report during the evaluation period.
4. Maintaining sound, transparent and reliable accounting, Management Information System (MIS) and internal audit systems and continuing to meet the ongoing compliance and security requirements.
5. The eligibility criteria may also be established through audited financials, solar system installation experience of a sister concern or sister concerns e.g. an organization in which shareholder(s) of the applicant are majority shareholder(s). Based on proposal by the applicant, IDCOL, at its discretion, may accept or decline the delineation and documentation of Sister Concern by the applicant.
6. The Applicant must hold or undertake to obtain prior to execution of the Loan Agreement, all licenses and approvals required to carry on its existing and proposed rooftop solar business.

2.5.1. Business Plan Quality

A satisfactory Business Plan, approved by the Board of Directors or the Executive Committee of the Applicant, that demonstrates:

- A credible strategy for using IDCOL refinancing to sell, install and service DRS systems for eligible households, shops, offices, businesses and industrial establishments within the applied-for district(s);
- A robust internal organizational structure for implementing the plan;
- A suitable team to implement the Business Plan;
- Capacity to distribute DRS systems to Eligible Households on credit, and to provide installation, commissioning, net-metering facilitation and after-sales service;

- Prior experience of participating in loan or grant programs implemented by the Government or by development finance institutions, which is desirable.

2.5.2. Ongoing Compliance

- DAs must continue to meet these eligibility criteria throughout the financing period.
- Compliance may be monitored by IDCOL and by other stakeholders as per IDCOL's discretion.
- Failure to comply may result in suspension of further disbursements until corrective actions are taken to IDCOL's satisfaction and may result in suspension of DA status under the Program.

2.6. Submission Requirement

Submissions from Applicants must take into consideration the DRS Program Funding Terms and Conditions (refer to clause 2.7 of this Section) and must include:

- Application Form as outlined in Section 4 of this REOI;
- Business Plan, including all annexed items, as outlined in Section 5 of this REOI; and
- Documents as outlined in Section 6 of this REOI.

The original Business Plan and Application Form shall be prepared in indelible ink. They shall contain no interlineations or overwriting, except as necessary to correct errors made by the Applicant itself. Any such corrections must be initialed by the person or persons who sign the Business Plan. An authorized representative of the Applicant shall initial all pages of the Business Plan.

2.7. DRS Program Funding Terms and Conditions

2.7.1. Eligible Project Areas

The DRS Program will operate across all 64 (sixty-four) districts of Bangladesh. The following rules apply to the allocation of districts:

- The DA must state the district or districts in which it proposes to operate, in order of preference.
- The DA must demonstrate an existing operational presence in the form of a regular branch, field office, **branch office/dealer shops/sales office** etc. and prior working experience in each district applied for;
- If any additional resources are proposed by DA in the business plan rather than existing, the DA must commit to establish it.

- The Applicant must undertake to establish and maintain a branch or unit office with qualified technical and collection staff in each district allocated to it in which it installs systems, and provides required after-sales service as per contract, and must demonstrate the capacity to prepare and pursue net-metering applications on behalf of households with the distribution utilities operating in the district(s) applied for, for the duration of the Program and the subsequent warranty and after-sales service period.
- A district may be awarded to more than one DA. On the basis of interests and capacities of the DAs, IDCOL will allocate the districts as well as loan sanction limits to DAs. IDCOL may allocate a district other than the DA's first preference, or a revised installation target within a district.
- IDCOL reserves the right not to award a district where no acceptable response has been received, and to reallocate districts between DAs at its sole discretion.
- DAs assessed as satisfactory at the end of the one-year Program period will continue in the Program without a further enlistment process and may have their mandate revised on the basis of mutual agreement between IDCOL and DA. IDCOL may recruit additional DAs through subsequent rounds as the Program scales.

2.7.2. Technical requirements of systems

All DRS systems installed under the Program must comply with the technical specification and Bill of Quantities (BoQ) approved by IDCOL's Technical Standards Committee (TSC), and must satisfy the following minimum requirements:

- System capacity will be between 1 kWp to 80 kWp. However, the capacity may be increased as per market demand;
- Eligible for grid connection under the prevailing Net Metering Guidelines;
- Inclusion of a Battery Energy Storage System (BESS) sized to support priority household loads during load shedding as required by customers;
- Equipped with inverters that provide API access and maintain internet connectivity via a SIM-based communication dongle or device for at least 5 years from installation;
- Fitted with a Remote Monitoring System (RMS) connected to IDCOL's digital platform that can monitor generation and performance information along with a control mechanism to automatically stop and restart the system (ideally via inverter API calls) on payment default and online connection failure;
- Minimum design life for the mounting structure (galvanized steel or aluminium) should be 20 years;
- Minimum design life for DC cabling (UV-protected type) and AC cabling (reputed local brand) should be 10 years;
- Roof area of approximately 65 square feet per kWp, subject to a tolerance of 15%;

- System output at 230 volts single phase, or 400 volts three phase, in each case within a tolerance of minus 15% to plus 10%;
- Tier-1 solar photovoltaic modules and leading inverters of a make appearing on the list approved by the TSC;
- Bi-directional energy meter complying with IEC 62053-21:2013, duly calibrated;
- Combiner box and protection gear of a reputed brand complying with BSTI, IEC or IEEE standards;
- A detailed operation and maintenance manual to be supplied to the customer for every installation; and
- Use of only such equipment models as have been approved by the TSC and are current on IDCOL's list of approved products.
- Initially the Program will allow the following packages:
  - Hybrid packages, comprising a hybrid inverter with net metering and battery;
  - On-grid plus off-grid packages, comprising one on-grid inverter with net metering and one off-grid inverter with battery; and
  - On-grid packages, comprising one on-grid inverter with net metering.
- Minimum warranty and design-life requirements for major components are as follows:

Component	Minimum warranty	Design life
Solar PV module (Tier-1)	10 years	25 years
Inverter (hybrid / on-grid/ off-grid)	5 years	10 years
Lithium-ion battery (LiFePO4)	5 years	6,000 charge cycles
Bi-directional energy meter	3 years replacement warranty against performance deviation	–
Combiner box and protection gear	1 year	–

- Warranties are to be provided to the customer together with an after-sales service arrangement committing to the availability of spare parts and technical service throughout the warranty period.
- It is the responsibility of the DA to procure equipment carrying valid TSC approval and ensure necessary pre-shipment or local test report, as applicable. IDCOL may collect samples on a regular basis from beneficiary households and from supplier and DA warehouses and test them in TSC recommended testing facilities. Any equipment found to be counterfeit, mislabeled or non-conforming shall be replaced by the DA at its own cost, and the DA shall also be liable for a penalty to be stipulated in the Loan Agreement.

2.7.3. Eligible Households and Beneficiaries

An Eligible Household or other beneficiary under the DRS Program is one that satisfies all of the following conditions:

- Holds a valid, active electricity connection with an electricity distribution utility, and its premises are located within a district allocated to the DA;
- Occupies a pucca or semi-pucca structure with roof strength, roof area and shading conditions suitable for the installation of a rooftop solar system of the proposed package, as certified by the DA's structural and shading assessment;
- System capacity will be between 1 kWp to 80 kWp. However, the capacity may be increased as per market demand;
- Is eligible for, and undertakes to apply for, a net-metering connection under the prevailing Net Metering Guidelines; and
- Satisfies the DA's credit appraisal for the extension of consumer credit, including legal ownership of the establishment.

The loan is recorded with the customer's National Identity (NID) number and the electricity distribution utility's consumer number. The DA shall collect the GPS coordinates of each installation, which shall be a mandatory data field in all disbursement claim submissions.

2.7.4. Loan to Household and other beneficiaries by DA

- Lending terms from the Demand Aggregator to the Household or other customers:

Key Terms	Term Details
Down payment by Household	Minimum 20% of the system price, payable to the DA at the time of contracting
Loan Amount	Maximum 80% of the system price
Loan Tenor	3 to 5 years (up to 60 monthly instalments)
Repayment Frequency	Monthly
Interest Rate	Maximum 6 % per annum on the outstanding (declining) balance

- IDCOL will set a ceiling for the maximum price at customer end. Indicative package prices will be shared with the enlisted DAs which are subject to review from time to time by IDCOL. Final price ceilings will be communicated before execution of the Loan Agreement.

2.7.5. Refinancing terms from IDCOL to the Demand Aggregator

Key Terms	Term Details
Refinancing (loan) amount	Maximum 60% of the system cost, equivalent to 75% of the DA's loan to the household
DA equity contribution	Minimum 20% of the system cost, equivalent to 25% of the DA's loan to the household
Interest rate	2% per annum on the outstanding balance
Tenor and grace period	7 years from the date of first disbursement, including a grace period of 6 (six) months on principal. Interest will be serviced during the grace period.
Repayment frequency	Quarterly or Monthly, as will be specified in the Loan Agreement
Repayment method	Principal repayable on annuity basis, instalments commencing at the end of the grace period
Sanction limit	To be allocated by IDCOL on the basis of the DA's stated interest, capacity and business plan

- **Use of proceeds.** The refinancing proceeds will only be used for the DA's financing of DRS systems installed for Eligible Households, and for directly associated activities of the DA under the DRS Program. Refinancing proceeds shall not be applied to any other line of business of the DA, nor to the refinancing of the DA's pre-existing indebtedness.
- **Disbursement.** Refinancing will be disbursed against verified installations. The DA shall submit periodic disbursement claims supported by installation data, customer documentation, GPS coordinates, net-metering application or approval status, and RMS registration for each system claimed in IDCOL system. IDCOL's monitoring team will carry out physical verification of at least 20% of the systems installed on a random sampling basis. The template for submission of disbursement claims shall be stipulated in the Loan Agreement.

2.7.6. Disbursements to DA

Disbursement of the refinancing facility shall be subject to satisfactory completion of the following, inter alia:

- Submission of all applicable constitutional documents of the DA, identification documents of the shareholders, members and directors, and all necessary valid licenses, authorizations, permits and consents, as applicable, to the satisfaction of IDCOL;

- Payment of filing, registration, RJSC search report and other fees, costs and charges, as applicable, on an advance basis;
- Satisfactory findings from physical verification conducted by IDCOL;
- Unclassified CIB status of the DA, its shareholders and all guarantors, prior to execution of the Loan Agreement and prior to disbursement; and
- Others as per the Loan Agreement.

2.7.7. Collateral and Security Package

All DAs under the DRS Program will be required to execute a Loan Agreement, Accounts Agreement and other security documents with IDCOL. Enlisted DAs will be required to furnish securities/collaterals against refinance (loan) as determined by IDCOL during execution of the agreements.

2.7.8. Household and Beneficiary payment collection

Instalments will be collected by the DA through the following channels:

- Digital payment gateway, covering mobile financial services, card payment and internet banking;
- Direct bank transfer to the designated Program account of the DA;
- Payments made through the gateway will be posted automatically and in real time to the DA's Customer Relationship Management (CRM) platform through the payment service provider's application programming interface (API). For bank transfers, the DA is responsible for entering the receipt into the CRM and simultaneously issuing a machine-generated receipt to the household.
- Collections through all channels must settle into the Proceeds Account of the DA and be recorded in the CRM, and periodic reconciliation must be carried out between gateway settlements, bank statements and CRM records.
- Every inverter deployed under the Program is required to be integrated with the CRM platform. The CRM will hold the collection status of each household loan and, on that basis, will issue instructions to the inverter to halt or to continue operation. A system will be placed in a halted state where the household's overdue amount exceeds the equivalent of fifteen (15) days of the contracted monthly instalment. Irrespective of payment status, a system will also be placed in a halted state where it remains out of network for ten (10) consecutive calendar days, and will resume once connectivity is restored, provided the account is not otherwise in arrears. All halt and resume events are logged with timestamp, trigger and operator, and are visible through the CRM interface.

2.7.9. System software

IDCOL will develop an integrated digital platform comprising a web-based software platform, mobile applications and a payment gateway. The platform will comprise interoperable modules covering remote monitoring, an MIS database, an inspection module used by IDCOL after physical verification, a CRM module and a DA disbursement processing module. The mobile application will support separate profiles for the household, the DA field agent, third-party collection agents and IDCOL staff, each with access limited to what that user is entitled to see.

IDCOL will be the sole owner of the software, the mobile applications, the source code, the databases and all data held in them, and will grant each DA the administrative rights required to enter, read and edit data as applicable and permissible. Access will be strictly role-based with a full audit trail, and no record, once entered, may be deleted without trace.

A DA that already operates its own software or application may continue to use it independently and in parallel, provided that all Program activities are also recorded in IDCOL's software and databases and all proceeds are recorded in the bank account approved by IDCOL. The DA's system infrastructure must support API connectivity with IDCOL's RMS and/or MIS, allowing IDCOL full access to all relevant operational, portfolio and performance indicators. DAs shall submit monthly progress and portfolio reports in the format prescribed by IDCOL.

2.7.10. Carbon Credits

DAs or households shall not claim any environmental or carbon credit benefits in respect of the DRS systems installed under the Program. Any such environmental credits shall be owned solely by IDCOL, which shall make and aggregate all environmental credit claims relating to Program activities and share a portion of the proceeds with the DAs.

2.7.11. Environmental and Social Safeguards Framework (ESSF)

All DAs must follow and implement the Environmental and Social Safeguards Framework (ESSF) of IDCOL, including the provisions relating to occupational health and safety during rooftop work, and to the collection, handling and end-of-life management of lithium-ion batteries and other electronic waste. The DA is required to provide a concrete plan to become compliant with the ESSF during the first year of the Program.

2.7.12. Awareness and capacity building requirements

The DA is required to participate in, and to contribute to, the training, certification and consumer awareness activities under the Program, and must set out its proposed arrangements under each of the following heads in its business plan:

- Safety training on rooftop working at a height, and on the collection, handling, storage and end-of-life management of lithium-ion batteries and other electronic waste, in accordance with the Program ESSF;
- Training and certification of technicians, and training of DA management and field staff on household credit appraisal, instalment collection, operation of the CRM platform, remote monitoring and reporting, and after-sales service protocols;
- Consumer awareness activity within each allocated district, including at least one demonstration installation in each district in which the DA installs systems, and participation in the national awareness campaign conducted by IDCOL;
- Transparent disclosure to each beneficiary, before contracting, of the system price, the down payment and instalment schedule, the warranty and after-sales entitlements, and the circumstances in which the solar inverter may be halted;
- Use of only those installers and equipment brands appearing on IDCOL's published list of approved products and accredited vendors, and cooperation with IDCOL's market surveillance against counterfeit and mislabeled components; and
- Deployment of adequate management, technical, credit and collection staff at head office and unit office level to deliver the installation plan submitted under this REOI. IDCOL may organize training, certification and consumer awareness programs at national and district level, in which the DA is required to participate.

3. SECTION THREE: DATA SHEET

Clause	Subject
1	Clarifications may be requested within 6 October 2026. Requests received after that date will not be entertained.
2	The Application Form and Business Plan submission address are: **Infrastructure Development Company Limited (IDCOL)** UTC Building, Level 17, 8 Panthapath, Kawran Bazar, Dhaka 1215 Phone: +880-2-222248786-91 | IPTSP Number: +880-9666-743265 E-mail: drs@idcol.org | Web: www.idcol.org The Business Plan must be submitted no later than the following date and time: **12 October 2026,** 4:00 PM Bangladesh Standard Time. **One (1) original and one (1) copy of the Business Plan and Application Form must be submitted in printed form at the above-mentioned address within the deadline, while a soft copy is to be sent to the above-mentioned e-mail address (file size must be within 40 MB). Submission of either the electronic copy or the hard copy alone will not be considered complete.**
3	Applications will be assessed and evaluated by the Demand Aggregator Enlistment Committee constituted by IDCOL, in accordance with the Enlistment Process, and Eligibility Criteria set out in Section 2. The information provided in the Business Plan will be enquired into by IDCOL through various methods, including physical inspection at head office and at field level.
4	**District application rules:** • An Applicant may apply for one or more districts. A separate Business Plan section addressing operational coverage must be provided for each district applied for. • An Applicant must demonstrate an existing regular branch/field office or authorized dealer office, and prior working experience, in each district applied for. • A district may be awarded to more than one DA. IDCOL reserves the right to allocate to an enlisted DA a district other than its first preference, or a revised installation target within a district, and not to award a district where no responsive application of acceptable quality has been received.

4. SECTION FOUR: APPLICATION FORM FOR DA

SL.	Subject	Information	
1	Name of the Applicant		
2	Year of establishment		
3	Legal form of Incorporation (Private Limited Company / Public Limited Company/ NGO / MFI)		
4	License / registration to operate Microfinance activities, as applicable		
5	Nature of business		
6	Address of the head office		
7	Telephone / Mobile		
8	E-mail and Website if available		
9	Address of the registered office, if different from head office		
10	Shareholding / ownership structure in case of a private entity (name of shareholders or members and percentage holding)		
11	Structure of Executive Body i.e. Board, Governing Body, Executive Committee (name of members and Role)		
12	Name of Chairperson of the Board		
13	Chief Executive i.e. MD, ED, CEO etc.	Name	
		Address	
		Email	
		Phone	
14	Other contact person	Name	
		Address	
		Email	
		Phone	

<table>
<tr><td>15</td><td>List of core business activities</td><td></td></tr>
<tr><td>16</td><td>Registration details</td><td>
<table>
<tr><th>Registration Body</th><th>Registration No.</th><th>Date</th></tr>
<tr><td>Registrar of Joint Stock Companies and Firms (RJSC)</td><td></td><td></td></tr>
<tr><td>Microcredit Regulatory Authority (MRA)</td><td></td><td></td></tr>
<tr><td>NGO Affairs Bureau</td><td></td><td></td></tr>
<tr><td>Department of Social Services</td><td></td><td></td></tr>
<tr><td>Trade License</td><td></td><td></td></tr>
<tr><td>TIN / BIN</td><td></td><td></td></tr>
<tr><td>Other (please specify)</td><td></td><td></td></tr>
</table>
</td></tr>
</table>

Declaration

I, the undersigned, certify that the information provided in this Application Form and in the accompanying Business Plan and annexures is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation may result in the rejection of this application or the termination of the Applicant's participation in the Program.

Signature: ________________________________ Date: ___________________

Name: ________________________________

Designation: ________________________________

Name and seal of the Applicant: ________________________________

5. SECTION FIVE: OUTLINE OF BUSINESS PLAN

The Business Plan must be approved by the Board of Directors or the Executive Committee of the Applicant and should follow the outline below. The Business Plan must cover the one-year Program period ending on 31 October 2027, and must present its installation, financing and drawdown projections with a breakdown showing the position till 28 February 2027 and the cumulative total till 31 October 2027.

5.1. Executive Summary

a) Organization and business profile;

b) Objectives for participating in the DRS Program;

c) District(s) applied for and the rationale for the choice;

d) The amount of refinancing (loan) the Applicant is seeking from IDCOL;

e) Summary of the use of proceeds; and

f) Summary of the expected outcomes and results

5.2. Presentation of the Organization

a) Company or organization background and experience in rooftop solar and other renewable energy projects;

b) For MFIs, Track record in consumer credit or micro-credit operations, including years of experience, number of clients or beneficiaries, and collection and recovery rates, etc;

c) For private entities, years of experience in conducting business and the total revenue from that business in each of the last two (2) financial years;

d) Membership of, and networking with, professional bodies and industry associations;

e) Experience in integrated community development activities, highlighting credit activities, skill training, health, nutrition and social development;

f) The overall business objective and growth plan in Bangladesh's domestic rooftop solar market;

g) The business model and overall strategy of the organization, including lessons learned from previous programs.

h) Presence and working experience in the district(s) applied for, in any field; and

i) Experience of participating in loan or grant programs implemented by the Government or by development finance institutions, and working experience with other governmental and non-governmental institutions; Must be mentioned if not available;

5.3. Preferred districts, in order of preference

Please state the district or districts in which the DA proposes to operate, in order of preference:

Order	Division	District	Existing branch / unit office (Yes / No)	Year of commencing operation in the district
1				
2				
3				
-				
-				
-				
N				

[Insert necessary rows]

Documentary evidence of the existing office and of prior working experience, including non-related business, in each district applied for must be attached.

5.4. Scheduled Business Plan

The business plan, approved by the Board of Directors or the Executive Committee of the DA, must address.:

i. Demand assessment of the applied districts;
ii. Customer acquisition, marketing and awareness strategy;
iii. Proposed packages;
iv. Procurement, supply chain, warehousing, installation and commissioning arrangements;
v. Net-metering application processing and liaison with the distribution utilities;
vi. Processes for credit appraisal, instalment collection, recovery and management of overdue accounts;
vii. After-sales service, complaint resolution and response times;
viii. Consumer awareness, staff training and technician certification arrangements;
ix. Unit office roll-out and staffing plan;
x. Month-by-month deployment schedule, as follows:

Month	(District 1)	(District 2)	(District 3)	(District N)	Total
October 2026					
November 2026					
December 2026					
January 2027					
February 2027					
Sub-total till 28 February 2027					

October 2027					
Total System Installation					
Total Capacity (MWp)					

[Insert necessary rows]

5.5. Existing human resources – Head Office and Unit Offices

The staff strength in Head Offices must be presented in below table

Category – Head Office	Male	Female	Total
Management and administration			
Technical and engineering			
Credit, collection and recovery			
Accounts and finance			
MIS / IT			
Others			
Total			

[Insert necessary rows]

The Staff Strength in Unit or branch Offices must be presented in the table below.

Category - Unit / Branch Offices (all districts)	Male	Female	Total
Number of units / branch offices			
Unit office management staff			
Technical staff and technicians			
Sales agents			
Collection officers			
Total			

The Total Staff Strength in terms of category

Category	Technician and Engineer	Other Category	Total
Head Office			
Branch Office(s)			
Total			

5.6. Existing resources, in the districts applied for – current and committed

Please provide, for each district applied for, the resources of each unit or branch office, distinguishing between resources currently in place, if any, and those committed to being in place within one (1) month of signing of the Loan Agreement:

District	Unit Office (name and location)	Status	Tech. staff	Sales agents	Collection staff	Other resources (warehouse, vehicles, tools)
(District 1)		Current				
		Committed				
(District 2)		Current				
		Committed				

[Insert necessary rows]

Please add rows as required. One row pair must be completed for every unit or branch office in every district applied for.

5.7. Total refinance required

Particulars	Till 28 February 2027	Till 31 October 2027 (cumulative)
Number of systems		
Total Capacity of Systems (MWp)		
Total system cost (BDT)		
Household down-payment (BDT)		
DA loan to households (BDT)		
Refinance from IDCOL (BDT)		
DA equity contribution (BDT)		

6. SECTION SIX: ANNEX TO THE BUSINESS PLAN

6.1. Organizational Information

[Please attach the Memorandum and Articles of Association or constitution of your organization, list of shareholders or members, list of executive committees with pen profiles, copies of the registration certificates mentioned in the Application Form, brochures and annual reports]

6.2. Solar System Installation Experience

Installation Experience is to be provided as per following summary format

Segment	No. of Systems	Aggregate Capacity (kWp)	Districts Covered
Domestic / residential/ non-industrial rooftop solar			
Industrial rooftop solar			
Other rooftop solar			
Other solar system			
Total Solar System			
Of which under net metering and/ or connected to national grid			

[Insert necessary rows]

IDCOL will verify a portion or all of the above-mentioned systems, Necessary support is required from the applicants in this regard. For each system, address, contact number, system size and commission date, preferably with GPS coordinates are preferred. Minimum data required for each category of solar systems are given below

6.2.1. Format for SHS / Rooftop Systems (<1 kWp)

Serial	Year of Installation	PV Panel Capacity (Wp)	Owners name	Village/ Area	Union	Upazila	District	Valid Contact Number
1								
2								
-								
N								
Total								

[Insert necessary rows]

6.2.2. Format for Rooftop Systems (=>1 kWp)

Please provide completion certificate in case of systems installed with industries/government offices/private companies/NGOs

Serial	Year of Installation	PV Panel Capacity (Wp)	Owners Name	Village/ Area	Upazila	District	Valid Contact Number
1							
2							
-							
N							
Total							

[Insert necessary rows]

6.2.3. Format for Solar Mini grid/ Solar Irrigation Project/ Others

Please provide completion certificate in case of systems installed with government organizations/private entities/NGOs

Serial	Year of Installation	PV Panel Capacity (KWp)	Owners Name	Village /Area	Upazila	District	Valid Contact Number
1							
2							
-							
N							
Total							

[Insert necessary rows]

6.3. Composition of Leadership Team

Name	Proposed Position	Summary of Educational Qualifications and Business Experience	Years of total business experience	Years of related Business Experience

[Insert necessary rows]

6.4. Format of Curriculum Vitae (CV) of Chief Executive

Name:
Designation:
Date of Birth:
Years with Applicant:
Nationality:
Membership in Professional Societies:
Detailed Tasks Assigned:
Key Qualifications:
[Give an outline of experience and training. Describe the degree of responsibility held on relevant previous assignments and give dates and locations.]
Education:
[Summarize college or university and other specialized education, giving names of institutions, dates attended and degrees obtained. Enclose copies of key qualification certificates.]
Employment Record:
[Starting with the present position, list in reverse order every employment held, including dates, names of employing entities, titles of positions held and locations of assignments.]
Languages:
[For each language, indicate proficiency: excellent, good, fair or poor in speaking, reading and writing.]

Certification:
I, the undersigned, certify that to the best of my knowledge and belief, that these data correctly describe my qualifications, my experience and me.

[Signature of CE and authorized representative of the Applicant] *Day / Month / Year*

Full name of Chief Executive: ____
Full name of authorized representative: ____________________________

6.5. List of Full-Time Employees

Sl	Name	National ID	Contact Number	Technical (Yes/No)	Description of Technical Accreditation
1					
-					
-					
N					

[Insert necessary rows]

6.6. Audit Report

Financial information in BDT Crore are to be summarized as below (must be rounded to one decimal place and correspond with the audited financial statements submitted)

Particulars (BDT)	FY [ ]	FY [ ]
Total assets		
Total liabilities		
Total equity capital		
Revolving Loan Fund (RLF), if applicable		
Total revenue		
Total operating expenses		
Total operating income		
Interest expense		
Net income after tax/net surplus		
Debt-to-equity ratio		
DSCR/CAR		
Return on equity (%) / Return on Assets		

[Applicants Must submit audited financial statements for the past two (2) financial years, the latter of which must cover a financial year ending on or after 30 June 2025, audited by a reputable external auditor enlisted with ICAB and bearing a DVC generated by ICAB.]

6.7. Financial Solvency

[Please enclose bank statements of the operating accounts for the last twelve months, together with detailed bank information — name of the bank, branch, contact number with address, account numbers and operational arrangements — and a bank solvency certificate.]

6.8. Familiarity of the Applicant with the District(s) Applied For

[The Applicant must demonstrate familiarity with the district(s) applied for and its capacity to track and manage Program resources in those areas. Corresponding documentary evidence must be attached, for example evidence of maintaining a regular office in the proposed geographic area and working experience in that area in any field.]

6.9. Familiarity of the Applicant with equipment and brands pertinent to DRS

[The Applicant must demonstrate familiarity with the equipment and brands relevant to the DRS Program and its experience to source, install, and maintain such equipment in accordance with Program requirements. Evidence of dealership or partnership agreements with manufacturers or suppliers may also be attached]

6.10. Experience of the Applicant with Government/ International Organizations/ Others

SL.	Name of the Organization	Type of the Organization (Governmental /Banks/ Non-governmental / International / Multilateral)	Assignment Duration	Major Tasks along with corresponding documentary evidence
1.				
-				
N				

6.10.1. Membership and networking with professional bodies

SL.	Name of Organization along with corresponding documentary evidence	Description of Affiliation	Duration	Existing Currently (Yes/No)
1.				
-				
N				

6.10.2. Integrated Community Development Activities

SL.	Description of Activity	Duration	Funding Source (Mention also if self-funded)	Corresponding documentary evidence
1.				
-				
N				

6.10.3. Environmental and Social Management

Once enlisted, all DAs must follow and implement the Environmental and Social Safeguards Framework (ESSF) of IDCOL, including the provisions relating to occupational health and safety during rooftop work, and to the collection, handling and end-of-life management of lithium-ion batteries and other electronic waste. The DA is required to provide a concrete plan to become compliant with the ESSF during the first year of the Program

6.11. CIB Enquiry Form & CIB Undertaking Form

- The CIB enquiry form for the applicant is given below. Applicants may request for PDF version of this document by emailing to [drs@idcol.org.](mailto:drs@idcol.org)

Print Form

Annex - N

Put Tick (√)

New	☐
Renewal	☐
Enhancement	☐
Others	☐

***CIB Online Inquiry Form*: Institution's Information**

(Borrower/CO-borrower/Guarantor/Owner Company)

(Must be filled in English CAPITAL Letter)

1. *Name of the Bank/Financial Institute...**INFRASTRUCTURE DEVELOPMENT COMPANY LTD.**
2. * FI Code ______ Branch Code ______
3. *Type of Financing (Table Contract Type, Page-56) ______
4. *Total Requested Amount/Credit Limit amount Tk. (In figure) ______
5. No. of Installments ______, Periodicity of payment (in Days) ______ (30, 60, 90 etc.)

(*Mandatory For Installment Contracts)

6. *Role (Put √): *Role (Put √): ☐ **Borrower** ☐ **Co-borrower** ☐ **Owner Company** ☐ **Guarantor.**

Institution Subject Data:

7. Title ______ *Trade Name ______

(Trade name has to be filled up according to valid documentation(s), for example-Trade License/ Partnership Deed/ MOA, etc.)

8. *Legal form (Put √): ☐ Proprietorship ☐ Partnership ☐ Pvt. Ltd. Co. ☐ Public Ltd. Co. ☐ Co-operative ☐ Public sector ☐ Multinational organization ☐ NGO ☐ Trustee organization ☐ Others

9. ETIN No. (of the Company): ☐☐☐☐☐☐☐☐☐☐☐☐

10. RJSC Registration number (If available) ______ Registration date ______

Business Address:

11. *Street Name and No. (Vill, P.S.) ______
*District ______ *Postal Code ______ *Country ______

Factory Address:

12. Street Name and No. (Vill, P.S.) ______
District ______ Postal Code ______ Country ______

13. Telephone No. (Of the Company) ______

Activity Sector:

14. *Sector Type (Put √): Public/Private *Sector Code (as per SBS-1, SBS-2&SBS-3 5th edition) ______

Date:

Signature of the Customer

- The CIB undertaking form for individuals is given below. Applicants may request for PDF version of this document by emailing to drs@idcol.org.

Annex-K

UNDERTAKING

Attachment-Ka

To
The Executive Director & CEO
Infrastructure Development Co. Ltd.
UTC Building, Level-16, 08 Panthapath
Dhaka- 1215.

Subject: Provision of information on the ownership of companies and their bank liabilities.

Dear Sir,

I, ... owner/partner/director/guarantor of .... , am applying for sanctioning/renewal /rescheduling of a loan in my own name/ aforementioned company's name. My father's name:.................................., mother's name:.................................., husband's name(in case of married woman):.................................., Permanent address: Street No/Village...Street Name/PS/Upazilla..........................District.................Postal code...........Country................, Business address: Street No/Village.. Street Name/PS/Upazilla...District...........................Postal code.............. Country.........................., Date of Birth (dd/mm/yyyy):.................., District of Birth:.................., Country of Birth:.................................., National ID Number:.., Other ID documents(Passport/Driving license /Birth Registration Certificate): ID number.................................. ID issue date (dd/mm/yyyy)................ID issue country.................... , ETIN:..................., Gender: Male/Female, Telephone Number:.................................. are given for your kind consideration. The list of companies under the ownership of mine along with their bank liability status is given in the following table:

Sl. No.	Name of the Organization	Main Address	Additional Address	Whether the concern has been availing any loan or not		
				Yes		No
				Name of the Bank/ FI	Name of the Branch	
1						
2						

Apart from stated above, if any liability in my own name or my company's name is found, I will be bound to obey any decision made by the authority concerned relating to sanctioning/renewal/rescheduling of the loan applied for and I will be punishable by law for providing this false or fabricated information.

Seal and Signature of the bank official
who certified the borrower

Customer's Signature:
Name:
Name of the Borrowing organization:

*If necessary, extra paper could be used for list of companies.

6.12. Checklist for Submission

1. Application form in the template stipulated in the relevant section.

2. Business plan containing required information in the stipulated format along with Annexures to Business plan.

3. Please attach the following mandatory documents as categorized in the table below:

Sl.	Document Type	Submission Status
1	Constitutional documents: Certificate of Incorporation by RJSC or DSS, as applicable	
2	Memorandum and Articles of Association or Constitution	
3	Up-to-date list(s) of majority shareholders (10% or more), Directors and Executive Body i.e. Board, Governing Body etc., duly accredited by the Registration Authority	
4	Valid registration certificate from RJSC, MRA, NGO Affairs Bureau or DSS, as applicable	
5	Valid Trade License	
6	TIN certificate and BIN certificate	
7	Income Tax Clearance Certificate for the latest financial year	
8	Audited financial statements for the past two (2) financial years, the latter of which must cover a financial year ending on or after 30 June 2025, audited by a reputable external auditor enlisted with ICAB and bearing a DVC generated by ICAB	
9	Bank statements of the operating accounts for the last twelve months and bank solvency certificate	
10	Board of Directors or Executive Committee resolution approving the Business Plan and the application	
11	List of shareholders or members and Board of Directors with pen profiles	
12	Sample customer sales and credit agreement	
13	CIB Enquiry Form for the Applicant executed by Chief Executive of the Applicant	
14	CIB Undertaking by Chief Executive of the Applicant	

<table>
<tr><th>Sl.</th><th colspan="2">Document Type</th><th>Submission Status</th></tr>
<tr><td>15</td><td colspan="2">NID, ETIN and Photograph of Chief Executive</td><td></td></tr>
<tr><td>16</td><td colspan="2">For NGO/MFI, Form XII issued by RJSC/ List of Executive committees approved by DSS</td><td></td></tr>
<tr><td rowspan="5">17</td><td rowspan="5">RJSC Forms/ Schedule for private companies</td><td>Form VI (Notice of Situation of Registered Office)</td><td rowspan="5"></td></tr>
<tr><td>Form IX (Consent to Act as Director)</td></tr>
<tr><td>Schedule X (Official annual return document and summary)</td></tr>
<tr><td>Form XII (Particulars of Directors, Manager, and Managing Agents)</td></tr>
<tr><td>Form-XV (Return of Allotment)</td></tr>
<tr><td>18</td><td colspan="2">Appropriate documentary evidence, as applicable, supporting the Applicant's linkages and networks, operational presence in each district applied for, installation experience (including completion certificates), dealership or partnership agreements, and any other parameter claimed in the Application Form or Business Plan</td><td></td></tr>
</table>