



**CAREER  
OPPORTUNITY**

Infrastructure Development Company Limited (IDCOL), a public-private partnership organization, is the market leader in developing and financing private sector infrastructure, renewable energy and energy efficiency projects in Bangladesh.

IDCOL solicits applications for the positions mentioned beside:

## Management Trainee (Credit Administration): 01 Post

### A. Qualifications:

- Minimum Bachelor's degree with major in Finance/Economics/Statistics having minimum CGPA of 3.00;
- Strong written and oral communication and computer skills; and
- Experience in relevant field will be an added advantage.

### B. Duties and Responsibilities:

- Generating periodic invoices related to payment of installments against loans;
- Verifying that loan documentation is completed as per sanctioned terms and conditions and processing disbursement requests;
- Maintaining all loan related calculations and meeting reporting requirements;
- Receiving and adjusting payments against loans;
- Maintaining records of borrowing and debt service-related calculations;
- Keeping loan and security documents in safe custody;
- Addressing auditors during audit of IDCOL books of accounts;
- Working with the IT team for developing/updating/modifying the loan management software.

**C. Age limit:** 30 years

### D. Remuneration:

BDT 63,970 + Festival Bonus + LFA + Gratuity + other benefits as per company policy

Interested individuals possessing required qualifications, skills and experiences are requested

to go to the following link to apply:  
**<http://idcol.org/home/vacancies>**

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**Application Deadline : 07 June 2022**

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Only short-listed candidates will be contacted. Any direct or indirect solicitation will result in disqualification of the candidature.