

Memorandum

Subject: Approval for the Annual Procurement Plan of IDCOL 2026 under company & development partners' fund.

IDCOL requires different Goods, Works, Consulting & Non-consulting services for different units and programs in 2026. The business units have shared their requirements with procurement unit in this regard. The list of the requirement is as below:

Annual Procurement Plan of IDCOL for Year-2026											
Sl. No.	Product/Service Description	Unit	Quantity	Estimated Price (in BDT)	Required by (Dept./Program/Project name)	Procurement Type/Nature	Procurement Method	Source of Fund	Expected Deadline for Completion	Status	Remarks
1	Laptops for HO, RE and RO	Nos.	30	36,000,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
2	Photocopy machine	Nos.	1	600,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
3	Wifi Mouse	Nos.	110	385,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
4	Headphone	Nos.	110	350,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
5	Attendance Device	Nos.	7	275,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
6	Toner for Printers & Photocopier machines	Lump-sum	1	1,500,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Contract Awarded	
7	Video conferencing setup for Board Room	Lump-sum	1	1,000,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Under Evaluation	
8	Server with NAS Storage for CC Camera	Nos.	1	2,000,000.00	IT & MIS	Goods	OTM/LTM	Company	Feb-26	Under Evaluation	
9	License-office 365 Business	Nos.	250	3,000,000.00	IT & MIS	Goods	OTM/LTM	Company	Feb-26	New	
10	License-office 365 intune for Device Authorization	Nos.	250	1,125,000.00	IT & MIS	Goods	OTM/LTM	Company	Feb-26	New	
11	License-Windows Server 2025 Standard	Nos.	8	1,000,000.00	IT & MIS	Goods	OTM/LTM	Company	Feb-26	New	
12	Data Center Upgradation and Migration	Lump-sum	1	2,500,000.00	IT & MIS	Goods	OTM	Company	Feb-26	Under Evaluation	
13	VAPT (Vulnerable Assessment & Penetration Test)	Nos.	1	500,000.00	IT & MIS	Services (Physical)	OTM	Company	Feb-26	Contract Awarded	
14	Printing of user manual (3,500 nos.) & brochure (1,500 nos.) for distribution under Biogas Program	Nos.	18,500	336,000.00	Biogas Unit, RE	Goods	RFQ/DPM	KfW REP III	Feb-26	New	
15	Supply & fixation of AC (Regional offices)	Lump-sum	1	2,500,000.00	Administration	Goods	OTM/LTM	Company	Feb-26	Contract Awarded	
16	Supply of uniform and shoes for support staff of IDCOL HO	Nos.	64	500,000.00	Administration	Goods	LTM/RFQ	Company	Feb-26	New	
17	Printing of Letterhead and envelope	Lump-sum	1	350,000.00	Administration	Goods	LTM/RFQ	Company	Feb-26	New	
18	Vehicle tracking system & Dash Cam (Motorcycle, Car, Jeep etc.)	Nos.	15	350,000.00	Administration	Goods	LTM/RFQ	Company	Feb-26		CF
19	Selection of firm/company/supplier to asses indoor air quality	Lump-sum	1	300,000.00	Administration	Service (Physical)	RFQ	Company	Feb-26	New	
20	AC General Servicing	Lump-sum	1	300,000.00	Administration	Service (Physical)	RFQ	Company	Feb-26	New	
21	Selection of firm/company/supplier for providing cleaning services and staff	Lump-sum	1	2,700,000.00	Administration	Service (Physical)	OTM/LTM	Company	Feb-26	New	
22	Supply and installation of Foosball Table (similar or equivalent to 60 inch Premium Professional Soccer)	Nos.	1	175,000.00	Administration	Goods	RFQ	Company	Feb-26	New	
23	Server with NAS Storage for DR Site backup	Nos.	2	3,600,000.00	IT & MIS	Goods	OTM/LTM	Company	Mar-26	New	
24	KVM Console monitor for Server rack	Nos.	2	400,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Mar-26		CF
25	Switch for HO backup	Nos.	2	200,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Mar-26	New	
26	CC Camera	Nos.	20	100,000.00	IT & MIS	Goods	OTM/LTM	Company	Mar-26	New	
27	Measurement Tools & Equipment for Technical Monitoring Facility (Smart Sensor Infrared Thermometer, Measuring Tape etc.)	set	20	350,000.00	RE (SRT)	Goods	LTM/RFQ	Company	Mar-26	New	

28	AMC-Docudex Service	Nos.	1	600,000.00	IT & MIS	Services (Intellectual)	FBS/LCS/SSS	Company	Mar-26	New	
29	Selection of a Consultant (Firm) for Interior Design Services for IDCOL Tower	job	1	5,000,000.00	Company	Service (Intellectual)	QCBS/FBS/LCS	Company	Mar-26		CF
30	Supply and fixation of furniture, fixture and office equipment (level 16 North & South)	Lump-sum	1	5,000,000.00	Administration	Goods	OTM	Company	Mar-26		CF
31	Supply and fixation of furniture, fixture and office equipment (7 Regional Office)	Lump-sum	1	20,000,000.00	Administration	Goods	OTM	Company	Mar-26		CF
32	Selection of firm/company/supplier for supply stationary items	Lump-sum	1	2,000,000.00	Administration	Goods	OTM/LTM	Company	Mar-26		CF
33	Supply and installation rechargeable table fan	Nos.	50	350,000.00	Administration	Goods	RFQ	Company	Mar-26	New	
34	Supply and fixation of Coffee Vending Machine (similar or equivalent to De'Longhi ECAM380.95.TB 1.80L Automatic Espresso Coffee Maker)	Nos.	4	1,200,000.00	Administration	Goods	OTM/LTM	Company	Mar-26	New	
35	Audit of the Company Fund for FY 2026	Lump Sum	1	577,500.00	Finance & Accounts	Service (Intellectual)	SBCQ/SSS	Company	Apr-26	New	
36	Selection of firm/company/supplier for vehicle rental service	Lump-sum	1	600,000.00	Administration	Service (Physical)	LTM/RFQ	Company	Apr-26		CF
37	Selection of firm/company/supplier for travel-related service i.e. air ticket, visa etc.	Lump-sum	1	4,000,000.00	Administration	Service (Physical)	OTM/RFQ	Company	Apr-26		CF
38	Selection of firm/company/supplier for Courier services	Lump-sum	1	600,000.00	Administration	Service (Physical)	OTM/LTM/RFQ	Company	Apr-26		CF
39	Supply & Installation of Grid connected Solar Home Systems	nos.	2	990,000.00	RE (SHS)	Goods	OTM/LTM	Company	Apr-26	New	
40	License renewal for Softwares (PVsyst & Helioscope)	nos.	5	750,000.00	RE (SRT)	Goods	DPM	Company	Apr-26	New	
41	Bloomberg, PVTech Module Report	nos.	4	300,000.00	RE (SRT)	Goods	RFQ/DPM	Company	Apr-26	New	
42	Selection of firm/company/supplier to asses Fire & electrical hazard	Lump-sum	1	350,000.00	Administration	Service (Physical)	RFQ	Company	May-26	New	
43	Calibration for Technical Monitoring Facility (Irradiance meter, PV Array Commissioning Kit, Flame Atomic Absorption Spectrophotometer, UV Visible Spectrophotometer, pH meter etc.)	job	1	500,000.00	RE (SRT, Bioenergy)	Service (Physical)	RFQ/DPM	Company	May-26	New	
44	Procurement of 4 office vehicles for IDCOL	Nos.	4	31,500,000.00	Administration	Goods	OTM	Company	Jun-26		CF
45	Supply & fixation of air purifier	Nos.	20	200,000.00	Administration	Goods	RFQ	Company	Jun-26	New	
46	Supply and fixation of furniture, fixture and office equipment (Dhaka Regional Office)	Lump-sum	1	6,000,000.00	Administration	Goods	OTM	Company	Jun-26	New	
47	Consultancy Services for Interior design of Renovation works	Lump-sum	1	1,000,000.00	Administration	Service (Intellectual)	SBCQ/SSS/ICS	Company	Jun-26	New	
48	Supply and fixation of furniture, fixture and office equipment (Level 17 North)	Lump-sum	1	10,000,000.00	Administration	Goods	OTM	Company	Jun-26	New	
49	Selection of firm/company/supplier for Physical archiving services	Lump-sum	1	2,000,000.00	Administration	Service (Physical)	OTM/LTM	Company	Jun-26	New	
50	Laptops	Nos.	25	3,000,000.00	IT & MIS	Goods	OTM/LTM	Company	Jun-26	New	
51	IPBX Call Manager Migration of existing setup	Nos.	1	3,000,000.00	IT & MIS	Goods	OTM/LTM	Company	Jun-26		CF
52	Software Development: Project approval	Nos.	1	10,000,000.00	IT & MIS	Services (Intellectual)	QCBS/FBS/LCS	Company	Jun-26		CF
53	AMC-Network Device Maintenance	Nos.	1	300,000.00	IT & MIS	Services (Intellectual)	FBS/LCS/SSS	Company	Jun-26	New	

54	Consultancy Services on Fixing water leakage and broken glass	Lump-sum	1	1,200,000.00	Administration	Service (Intellectual)	OTM/LTM	Company	Jul-26	New	
55	AMC-Server Maintenance [Local]	Nos.	8	1,000,000.00	IT & MIS	Goods	OTM/LTM/RFQ /DPM	Company	Sep-26	New	
56	License-backup Solution software	Nos.	1	600,000.00	IT & MIS	Goods	OTM/LTM	Company	Sep-26	New	
57	License-Vmware-Esx/proxmox Subscription	Nos.	1	4,500,000.00	IT & MIS	Goods	OTM/LTM	Company	Sep-26	New	
58	SOC solution for IDCOL (Endpoint solution, NMS, Vulnerable Assessment, Data Protection, PAM SIEM, Soar and overall- All in one) for 1 Year Subscription	Nos.	1	2,500,000.00	IT & MIS	Goods	OTM/LTM	Company	Sep-26	New	
59	Fingerprint Verification Software Upgradation	Nos.	1	200,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Sep-26	New	
60	RTGS Middleware Software Upgradation	Nos.	1	300,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Sep-26	New	
61	License-PAM	Nos.	1	500,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Sep-26	New	
62	License-Renew Audit Log manage engine for Two years (2027-2028)	Nos.	1	500,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Sep-26	New	
63	Annual Audit of IDCOL Staffs' Provident Fund and IDCOL Employees' Gratuity Fund for FY 2025-2026	Lump Sum	1	230,000.00	Finance & Accounts	Service (Intellectual)	SBCQ/SSS	Company	Oct-26	New	
64	Creative Designing of IDCOL's Annual Report for FY 2026	Lump Sum	1	1,000,000.00	Finance & Accounts	Service (Intellectual)	SBCQ/SSS	Company	Oct-26	New	
65	Printing of IDCOL's Annual Report for FY 2026	Lump Sum	200	600,000.00	Finance & Accounts	Goods	RFQ/DPM	Company	Oct-26	New	
66	License-Kaspersky Antivirus	Nos.	310	434,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Oct-26	New	
67	Development and Deployment of Online Monitoring System for IDCOL financed Solar Rooftop Systems	nos.	1	40,000,000.00	RE (SRT)	Service (Intellectual)	QCBS/FBS	Company	Oct-26	New	
68	AMC-AML Service	Nos.	1	1,000,000.00	IT & MIS	Services (Intellectual)	FBS/LCS/SSS	Company	Dec-26	Under Evaluation	
69	SSL Certificate for Website and HRMS-CBS Software-Yearly	Nos.	1	150,000.00	IT & MIS	Goods	OTM/LTM/RFQ	Company	Dec-26	New	
70	Design & Supply of Calendar & Diary	Nos.	1500	3,000,000.00	PR Media Events	Service (Intellectual)	SBCQ/SSS	Company	Dec-26	New	
71	Design & Supply of New Year Souvenir	Nos.	300	1,500,000.00	PR Media Events	Service (Intellectual)	SBCQ/SSS	Company	Dec-26	New	
72	Solar Irrigation Pump Systems	Nos.	6	53,492,000.00	RE (Technical)	Goods	OTM	DoE-UNDP	Feb-29	Under Evaluation	
73	Solar Cold Storage Facilities	Nos.	4	21,539,000.00	RE (Technical)	Goods	OTM	DoE-UNDP	Feb-29	Under Evaluation	
75	Solar AC/DC System	nos.	132	13,692,000.00	RE (Technical)	Goods	OTM	DoE-UNDP	Dec-29		CF
Grand Total				320,150,500.00							

* CF: Carry Forward

Notably,

Total estimated cost from the Company Fund:	BDT	231,091,500.00
Total estimated cost from the Adaption Fund-UNDP:	BDT	88,723,000.00
Total estimated cost from KFW REP III:	BDT	336,000.00

Now approval is required from the competent authority to include the above procurement packages in the procurement plan and initiate the process for these required goods, works and services.

Submitted for your kind approval,



Sudipto Khatib
Manager, Procurement



Shek Mijanur Rahman
VP & Unit Head, Accounts & Financial Planning



S. M. Monirul Islam
Deputy CEO & CFO



Alamgir Morshed
Executive Director & CEO