

Memorandum

Subject: Approval for the Annual Procurement Plan of IDCOL 2023 under company & development partners' fund

IDCOL requires different Goods, Works, Consulting & Non-consulting services for different units and programs in 2023. The business units have shared their requirements with procurement department in this regard. The list of the requirement is as below:

Procurement Plan for IDCOL 2023											
S/L	Product/Service Description	Unit	Quantity	Estimated Price (in BDT)	Required by (Dept./Program/Project name)	Procurement Type	Procurement Method	Source of Fund (Project/Donor name/Company)	Expected Deadline for Supplier/ Consultant Selection	Status	Remarks
1	Purchasing HelioScope Software License	Unit	3	725,000.00	Technical	Goods	Direct Selection/ RFQ	SREP	Jan-23		New
2	Group life and hospitalization insurance for IDCOL employees	Firm	1	4,500,000.00	HR	Service	RFP	Company	Jan-23		New
3	Consultancy Service for Website Development for the Malawi OGMDF project (Individual)	LS	1	300,000.00	Advisory Services	Service	ICS	Company	Jan-23		New
4	Supply of uniform and shoes for support staff of IDCOL HO	Set / pair	64+32	250,000.00	Administration	Goods	RFQ	Company	Jan-23		New
5	Individual consultant for interior decoration (Dhaka RO, level 16 North and others)	LS	1	700,000.00	Administration	Service	ICS	IDA-6202	Jan-23		New
6	Selection of firm Printing of Letterhead and envelope	Firm	1	500,000.00	Administration	Goods	RFQ	Company	Jan-23		New
7	Portable PA System	Pcs	1	200,000.00	Administration	Goods	RFQ	IDA-6202	Jan-23		New
8	ICS Umbrella	Pcs	4,000	1,200,000.00	Promotion & Capacity Building	Goods	RFQ	IDA-6202	Jan-23		New
9	ICS T-Shirt	Pcs	4,000	1,000,000.00	Promotion & Capacity Building	Goods	RFQ	IDA-6202	Jan-23		New
10	ICS Bag	Pcs	700	700,000.00	Promotion & Capacity Building	Goods	RFQ	IDA-6202	Jan-23		New
11	Printing of Advisory Brochure	Pcs	1,000	25,000.00	Promotion & Capacity Building	Goods	RFQ	Company	Jan-23		New
12	Selection of Marketing Agency	LS	1	6,000,000.00	Promotion & Capacity Building	Service	QCBS	Company	Jan-23		New
13	Printing of Biogas User Manual	Pcs	10,000	450,000.00	Promotion & Capacity Building	Goods	RFQ	KfW-REP	Jan-23		New
14	Creative firm for designing the annual report of IDCOL for the FY 2022	Firm	1	500,000.00	Finance & Accounts	Consulting Service	SSS/RFQ/ QCBS	Company	Jan-23		New
15	Smart phone / tablet for inspectors for facilitating use of inspection data entry module under IDCOL ICS Program	pcs	90	2,500,000.00	ICS	Goods	RFQ/Single Source/OTM	IDA-6202	Jan-23		New
16	Selection of Firm for construction of superstructure-IDCOL Green Tower	Firm	1	350,000,000.00	Technical	Works	OTM	Company	Feb-23		New
17	Selection of firm for top supervision of IDCOL Green Tower	Firm	1	6,000,000.00	Technical	Service	Direct Selection	Company	Feb-23		New
18	Supply of Thermal Imaging Camera	Pcs	3	3,000,000.00	Technical	Goods	ICB/NCB/ RFQ	SREP	Feb-23		New
19	Supply of PV Analyzer	Pcs	2	2,400,000.00	Technical	Goods	ICB/NCB/ RFQ	SREP	Feb-23		New
20	Renewal PV Syst Software License	Pcs	5	500,000.00	Technical	Goods	Direct Selection	SREP	Feb-23		New
21	Supply and fixation of furniture, fixture and office equipment - (Dhaka RO)	Firm	1	4,500,000.00	Administration	Works	RFQ	IDA-5514	Feb-23		New
22	Vehicle tracking system (Motorcycle, Car, Jeep etc.)	Unit	70	1,000,000.00	Administration	Goods	RFQ	Company : REP	Feb-23		New
23	Printing of IDCOL Brochure	Pcs	5,000	125,000.00	Promotion & Capacity Building	Goods	RFQ	Company	Feb-23		New
24	Printing and Supply of 500 Pcs of Annual Report with Envelope for IDCOL	Pcs	500	500,000.00	Finance & Accounts	Goods	SSS/RFQ	Company	Feb-23		New
25	AMC- Docudex Server	Pcs	1	1,000,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New
26	AMC - Hardware and Server	Pcs	1	260,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New
27	AMC - Software Solution (AD & File Server)	Pcs	1	390,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New
28	AMC - Photocopier Machine for two year	Pcs	5	110,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New
29	AMC - Network mangement	Pcs	1	480,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New
30	Yearly subscription- Backup Server for File server and Database in Tier-4 Data center	Pcs	12	1,680,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Mar-23		New

S/L	Product/Service Description	Unit	Quantity	Estimated Price (in BDT)	Required by (Dept./Program/Project name)	Procurement Type	Procurement Method	Source of Fund (Project/Donor name/Company)	Expected Deadline for Supplier/ Consultant Selection	Status	Remarks
31	License(Yearly)-Audit Log Plus with Maintenance	Pcs	1	300,000.00	IT & MIS	Goods	RFQ	IDA-6202	Mar-23		New
32	License(Yearly)-Kaspers Antivirus	Pcs	360	432,000.00	IT & MIS	Goods	RFQ	IDA-6202	Mar-23		New
33	License(Yearly)-NESUS, Network monitoring tool	Pcs	1	550,000.00	IT & MIS	Goods	RFQ	IDA-6202	Mar-23		New
34	License(Yearly)-office 365 Business with Mail service	Pcs	220	2,640,000.00	IT & MIS	Goods	RFQ	IDA-6202	Mar-23		New
35	License(Yearly)-Data Backup Software	Pcs	2	1,000,000.00	IT & MIS	Goods	RFQ/OTM	IDA-6202	Mar-23		CF
36	License(perpetual)-Microsoft Windows Server Standard	Pcs	8	960,000.00	IT & MIS	Goods	RFQ/OTM	IDA-6202	Mar-23		New
37	License(perpetual)-Windows 11	Pcs	130	2,600,000.00	IT & MIS	Goods	RFQ	IDA-6202	Mar-23		New
38	Software Development: Mobile & web application for Inspection	Pcs	1	2,500,000.00	IT & MIS	Service	QCBS/ICS	IDA-5514	Mar-23		New
39	Consultant for ongoing existing in-house Software upgradation	Pcs	2	1,680,000.00	IT & MIS	Service	ICS	IDA-5514	Mar-23		New
40	Firewall	Pcs	2	1,600,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		New
41	NAS Storage	Pcs	2	1,500,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		CF
42	SAN Storage	Pcs	1	3,000,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		CF
43	SAN SWITCH	Pcs	2	1,000,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		CF
44	Server	Pcs	4	12,000,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		New
45	Switch-Core-CISCO	Pcs	2	1,000,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		New
46	Vmware VSphere license	Pcs	3	900,000.00	IT & MIS	Goods	RFQ/OTM	IDA-5514	Mar-23		New
47	Pohela Boishakh Gift	Pcs	1,000	1,200,000.00	Promotion & Capacity Building	Goods	Direct Selection	Company	Mar-23		New
48	Selection of consultant for field level sales campaign for ICS Program	Firm	1	25,000,000.00	Promotion & Capacity Building	Service	QCBS	IDA-6202	Apr-23		New
49	Selection of consultant for promoting ICS Program	Firm	1	50,000,000.00	Promotion & Capacity Building	Service	QCBS	IDA-6202	Apr-23		New
50	Desktop/Laptop Computer- HO, RE and RO	Pcs	152	9,880,000.00	IT & MIS	Goods	OTM	IDA-6202	Jun-23		New
51	Monitor	Pcs	10	180,000.00	IT & MIS	Goods	RFQ	IDA-6202	Jun-23		New
52	Software Development: CBS	Pcs	1	20,000,000.00	IT & MIS	Service	QCBS	IDA-5514	Jun-23		New
53	Software Development: HRMS, Inventory and Other modules of ERP	Pcs	1	15,000,000.00	IT & MIS	Service	QCBS	IDA-5514	Jun-23		New
54	Supply and fixation of furniture, fixture and office equipment (level 16 North and others)	Firm	1	10,000,000.00	Administration	Works	NCB/RFQ	IDA-5514	Jul-23		New
55	ICS User Manual & Leaflet	Pcs	2,500,000	5,500,000.00	Promotion & Capacity Building	Goods	OTM	IDA-6202	Jul-23		New
56	Recondition vehicle (hybrid - 7 Seater)	Pcs	3	15,000,000.00	Administration	Goods	RFQ/OTM	Company	Jul-23		New
57	Calendar for ICS Beneficiaries	Pcs	300,000	6,000,000.00	Promotion & Capacity Building	Goods	OTM	IDA-6202	Oct-23		CF
58	Biogas Calendar	Pcs	30,000	750,000.00	Promotion & Capacity Building	Goods	RFQ	KfW-REP	Oct-23		CF
59	Calendar & Diary	Pcs	2,000	1,500,000.00	Promotion & Capacity Building	Goods	Direct Selection	Company	Nov-23		New
60	Photocopier Machine	Pcs	2	1,200,000.00	IT & MIS	Goods	RFQ/OTM	IDA-6202	Dec-23		CF
61	Printer-Black & white	Pcs	3	375,000.00	IT & MIS	Goods	RFQ	IDA-6202	Dec-23		CF
62	Printer-Color	Pcs	1	140,000.00	IT & MIS	Goods	RFQ	IDA-6202	Dec-23		CF
63	Projector	Pcs	5	400,000.00	IT & MIS	Goods	RFQ	IDA-6202	Dec-23		CF
64	Scanner	Pcs	4	320,000.00	IT & MIS	Goods	RFQ	IDA-6202	Dec-23		CF
65	Firewall	Pcs	1	40,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Dec-23		CF
66	Yearly subscription- Web Site Maintenance	Pcs	1	240,000.00	IT & MIS	Service	RFP/SSS	IDA-6202	Dec-23		New
67	Attendance Device	Pcs	2	50,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		New
68	IP Camera	Pcs	6	42,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		New
69	Mikrotik Router-450G	Pcs	3	45,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		CF
70	Mikrotik Router-HO	Pcs	1	100,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		CF
71	Server-HDD	Pcs	5	150,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		CF
72	Switch - 10/100/1000 (Managable)	Pcs	3	150,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		CF
73	Switch- PoE	Pcs	3	180,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		New
74	Switch-10/100	Pcs	5	75,000.00	IT & MIS	Goods	RFQ	IDA-5514	Dec-23		CF
75	Development of mobile app: Inspection data entry module under IDCOL Biogas & Bio-fertilizer Program	Pcs	1	1,200,000.00	Biogas & Bio-fertilizer Program	Consulting Service	ICS	KfW REP III	Dec-23		CF

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M2-

M1

M2

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76	Smart phone / tablet for inspectors for facilitating use of inspection data entry module under IDCOL Biogas Program	Pcs	8	200,000.00	Biogas & Bio-fertilizer Program	Goods	RFQ	KfW REP III	Dec-23		CF
77	Selection of firm to perform audit of POs under IDCOL Biogas & Bio-fertilizer Program	Firm	1	400,000.00	Biogas & Bio-fertilizer Program	Consulting Service	RFP/QCBS	KfW REP III	Dec-23		CF
GRAND TOTAL				590,474,000.00							


* CF: Carry Forward


Notably,			
Total estimated cost from the Company/REP Fund:	BDT	387,400,000.00	
Total estimated cost from the IDA-6202 Fund:	BDT	117,977,000.00	
Total estimated cost from the KfW Fund:	BDT	3,000,000.00	
Total estimated cost from the SREP Fund:	BDT	6,625,000.00	
Total estimated cost from the IDA-5514 Fund:	BDT	75,472,000.00	
Total		590,474,000.00	


Notably,			
Total estimated disbursement from the Company/REP Fund:	BDT	172,400,000.00	
Total estimated disbursement from the IDA-6202 Fund:	BDT	117,977,000.00	
Total estimated disbursement from the KfW Fund:	BDT	3,000,000.00	
Total estimated disbursement from the SREP Fund:	BDT	6,625,000.00	
Total estimated disbursement from the IDA-5514 Fund:	BDT	75,472,000.00	
Total		375,474,000.00	

Now approval is required from the competent authority to include the above procurement packages in the procurement plan and initiate the process for these required goods, works and services.

Submitted for your kind approval,


Sajjad Bin Siddique
Manager, Procurement


Shek Mijanur Rahman
VP, Finance & Accounts


S. M. Monirul Islam
Deputy CEO & CFO


Alamgir Moshed
ED & CEO